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Agazi comprehensive Secondary school

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☎ 0344452418
03 44451046



Email : agazi 1957 @gmail.com

Face book : agazi1957@hotmail.com

Ref. No: Agazi/01/0/22/371/024

Date: 1/11/2025 E.C

Subject: Request for Financial Support for Grade 12 Female Students Hostel

To All Concerned Body's

On behalf of Agazi Comprehensive Secondary School, I respectfully request financial support for our outstanding Grade 12 female hostel students who are currently facing serious challenges in securing food, clothing and hygiene materials, . These students, despite their academic excellence, are struggling with basic necessities that directly affect their health, dignity, and ability to focus on their studies.

Attached to this letter is an **eight-page** project proposal and budget that outlines the specific needs and estimated costs. We kindly ask for your consideration and support to ensure these young women can continue their education in a safe and supportive environment.

Thank you for your attention and commitment to advancing education and equity.

Sincerely,

[Yohannes Brhane Sbhatu]

[Director]

+251989833389

[jhon42014@gmail.com]



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Yohannes Brhane Sbhatu
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Director

Project Title

Empowering Female Student's hostel for Academic Success: Food and Hygiene Support Program



Project Proposal

Support for Female Students Hostel at Agazi Comprehensive Secondary School

1. Project Title

Empowering Female Students hostel for Academic Success: Food and Hygiene Support Program

2. Introduction

Agazi Comprehensive Secondary School established a female students' hostel in November 2025 to provide safe accommodation and essential support for 16 disadvantaged Grade 12 students preparing for the national examination. The project was created to address the urgent challenges these young women face, including lack of food, house rent, hygiene materials, and scholastic supplies. By offering a secure living environment within the school compound, the hostel ensures that female students from rural, economically disadvantaged families can focus on their studies and succeed academically.

3. Background

While male Grade 12 students at Agazi Comprehensive Secondary School have long received full support from St. Mary Children's Home, female students faced persistent challenges in meeting their basic needs. Many struggled with food insecurity, house rent, lack of hygiene materials, and insufficient scholastic supplies. These hardships placed them at a disadvantage compared to their male peers and threatened their ability to focus on their studies and succeed in the national examination.

In response, the female students themselves raised the question of why similar support was not available to them. The school administration recognized the urgency of their situation and took action. An unused director's residence within the school compound was identified and repurposed as a hostel. To secure the necessary resources, the school reached out to non-governmental organizations and individual diaspora supporters, who contributed materials and financial assistance.

Through these combined efforts, the female students' hostel was officially established in November 2025. Despite this achievement, the hostel continues to face significant problems related to food, clothing, hygiene supplies, and housing costs, making external financial support essential to sustain and strengthen the initiative.



4. Project Objectives

- ☐ Provide nutritious food for 16 female student's hostel for five months.
- ☐ Supply essential hygiene materials to maintain health and dignity.
- ☐ Create a supportive environment that maximizes exam preparation and performance.
- ☐ Promote equal educational opportunities for rural female students.

5. Target Beneficiaries

- **Direct beneficiaries:** 16 female Grade 12 students living in the hostel.
- **Indirect beneficiaries:** Families, school community, and society benefiting from improved exam results and future opportunities.

List of female Student Recruitment for Hostel Accommodation

No	Name of students	Grade	Grade 11 result	
			Average	Rank
1	Aryam Aregawi G/hawerya	12A	86.43	5
2	Eyerusalem Behailu Tsegay	12A	69	12
3	Ksanet Kebede G/Maryam	12A	79.37	7
4	Mesert Hagos G/kidan	12A	86.68	4
5	Selam Tamiru Chimdesa	12B	86.43	1
6	Emebet G/hiweot Girmay	12B	82.62	4
7	Kalkidan Teklit Dirar	12D	87.81	2
8	Roza Tesema Wecheybo	12C	90.75	1
9	Saron Asmelashi Gidey	12E	90.31	2
10	Mesert Teklay Gebre	12E	93.37	1
11	Aynalem Teklu Kahsay	12E	81.5	2
12	Adanesh Haftu G/meskel	12I	83.91	1
13	Nebiat Fitsum Hagos	12H	79.75	1
14	Lwam Abrha	12I	89.5	1
15	Kidusan Kiros G/meskel	12G	78.25	2
16	Mahlet Mebrahtu W/gerima	12E	82.12	3



6. Project Activities

- Procurement and distribution of food supplies (rice, flour, oil, vegetables, etc.).
- Provision of hygiene materials (soap, sanitary pads, toothpaste, detergents).
- Monthly monitoring of student welfare and academic progress.
- Collaboration with school administration for accountability and reporting.
- Ensure safe and clean living conditions in the hostel.
- Regular cleaning and maintenance of rooms, bathrooms, and kitchen.
- Provide basic furniture and storage for food and hygiene supplies.
- Create a quiet study environment with adequate lighting and seating.
- Provide reference books, exam preparation materials, and access to tutoring if possible.
- Organize group study sessions to strengthen learning outcomes.
- Conduct awareness sessions on personal hygiene and menstrual health.

7. Monitoring & Evaluation

- Monthly check-ins on students' health, nutrition, and academic progress.
- Record attendance and performance to measure impact.
- Prepare reports for donors and stakeholders to ensure transparency.

8. Community & Stakeholder Engagement

- Collaborate with local organizations, parents, and school administration.
- Encourage contributions from individuals and institutions (financial or in-kind).
- Promote awareness that **supporting female students uplifts entire families and communities**

9. Duration

- **Eight months (November-June)** (covering the national exam preparation period).

10. Expected Outcomes

- Improved nutrition and health of students.
- Enhanced focus and academic performance.
- Increased pass rate in national exams.
- Empowerment of rural female students through education.



11. Financial accountability & transparency of the project

The female student's hostel at Agazi Comprehensive Secondary School is managed with strict accountability and transparency. A Board has seven-member composed of teachers, parents, and students oversees all financial activities, while three authorized signatories operate a dedicated account specifically for the female students' hostel. Monthly financial reports are prepared and reviewed to ensure that all funds are properly documented, responsibly managed, and used solely for the benefit of the students.

12. Budget Estimate (Illustrative)

8.1.Detailed Food Items & Estimated Costs(November-June)					
	Item (per month)	Quantity (for 16 students)	Unit Price (ETB)	Monthly Cost (ETB)	8Month Cost (ETB)
1	Teff (for injera)	100 kg	120	12000	96000
2	wheat (for bread)	100kg	80.00	8,000.00	64000
3	Rice	25kg	108.00	2,700.00	21600
4	Macaroni	25kg	144.00	3,600.00	28800
5	Pasta	25	108.00	2,700.00	21600
6	Onion	25kg	70	1,750.00	14000
7	Tomatoes	25kg	70	1,750.00	14000
8	Potato	25kg	60	1,500.00	12000
9	Chickpeas (shiro)	25kg	200	5,000.00	40000
10	Lentils((misir)	25 kg	250	6,250.00	50000
11	pepper for cooking	10 kg	900.00	9,000.00	72000
12	green pepper	4 kg	100	400	3200
13	Garlic	2kg	250	500	4000
14	oil	15 liter	400	6,000.00	48000
15	Salt	5kg	150	750	6000
16	sugar (for tea)	16kg	200	3,200.00	25600
	Total Price			65,100.00	520,800.00



12.1. Hygiene Materials & Estimated Costs					
NO.	Item (per month)	Quantity (for 16 students)	Unit Price (ETB)	Monthly Cost (ETB)	8-Month Cost (ETB)
1	Grslin	16 bottles	100	1600	12800
2	Sanitary pads	16 packs	100	1,600	12800
3	Soap (bathing & laundry)	32 bars	100	3200	25600
4	Shampoo	16 bottles	400	6,400	51200
5	hair oil	16 bottles	200	3,200	25600
6	Liquid detergent	16 litter	200	3,200	25600
7	Detergent (washing powder)	16 kg	200	3,200	25600
Total Hygiene Cost				22,400	179200

12.2. Grand Total

- Food (8 months): **520,800.00 ETB**
- Hygiene (8 months): **179,200 ETB**
- Overall Budget: **700,000 ETB**

13. Sustainability

- Partnership with local NGOs and community organizations.
- School administration commitment to oversee distribution.
- Potential expansion to support more students in future years.

14. Conclusion

This project seeks financial support to provide food and hygiene materials for 16 female student's hostel at Agazi Comprehensive Secondary School. By meeting their basic needs, we empower them to excel in the national exam, opening doors to higher education and future opportunities.

